

SOUTHWEST AERONAUTICS



MATHEMATICS & SCIENCE ACADEMY

GOVERNANCE COUNCIL

Regular Board Meeting Minutes of Tuesday,
September 22, 2015

Board Members Present

Larry Kennedy, Pauline Keithley,
Phyllis Chavez, and Justin Lindgren

Board Members Absent

None

Also in attendance

Coreen Carrillo, Sharon Huber, Kirk Hartom,
Daren Gallacher, Sean Fry,
and Kyle Hunt

Public in attendance

Laurie Hall, Language Arts Instructor

These Minutes were approved on _____.
by a vote of ___ yes ___ no ___ Absent ___ abstained.

President

Notary Seal and Signature

**Submitted by
Christine Herron**

Call to Order

Larry called the Southwest Aeronautics, Mathematics, and Science (SAMS) Academy's regular Governing Council meeting to order on September 22, 2015 at 7:32 am in the Conference Room of SAMS Academy located at 4100 Aerospace Parkway NW, Albuquerque, NM 87120.

ROLL CALL

Larry asked Christine to call roll. Christine called Justin Lindgren, Here; Phyllis Chavez, Here; Pauline Keithley, Here; Larry Kennedy, Here. All Governing Council members are present.

PLEDGE OF ALLEGIANCE

Larry asked for a flag, because the flag was not flying outside due to the weather, and Coreen went to find another flag.

ADOPTION OF THE AGENDA

Larry asked for a motion to adopt today's agenda for the regular SAMS Academy Governing Council meeting. Justin asked for the Finance Report to move before the Closed Session and Larry answered no need to change the agenda. Justin made a motion to adopt the agenda as presented and was seconded by Phyllis. Larry called for a voice vote, hearing none as opposed, Motion carried.

APPROVAL OF THE MINUTES from August 25, 2015

Larry asked for any comments or discussion; having none, Larry asked for a motion to approve the minutes from the regular SAMS Academy Governing Council meeting held on August 25, 2015. Pauline made the motion and Phyllis seconded the motion. Larry called for a voice vote, hearing none as opposed, Motion carried.

PLEDGE OF ALLEGIANCE

Larry thanked Coreen for the flag and asked everyone to stand and join him in the Pledge of Allegiance.

CLOSED SESSION

Larry stated that the school attorney, Mark Baker, was not present and the SAMS Academy Governing Council did not need to proceed into Closed Session.

OPEN SESSION

Larry stated that the SAMS Academy Governing Council remained in Open Session and no further action was needed at this time.

ONGOING BUSINESS MATTERS

Larry moved to the first item of Ongoing Business, **Governing Body Policy Manual**. Larry stated that this item of business was tabled from the previous meeting, August 25, 2015. Larry asked for comments regarding the Policy Manual and that Larry will conduct an individual vote on the policy manual changes.

- Larry called the council members attention to page 1 regarding “Board of Directors” and the remainder of the document reading “Governing Body”, so majority decision was to change all language in the manual to read “Governing Body”.
- Larry moved on to Section A. None of the council members had a comment or changes that needed to be made, so this section remained the same as presented.
- Larry moved to Section B. Larry discussed B.04 “Body Membership” with his fellow council members and the range that is stated (the Governing Council of SAMS Academy will consist of 5-9 council members). Larry asked that this change to a minimum of 5 members and a quorum of 3 members at any Governing Council meeting. Larry made the motion and Pauline seconded. Larry called for a voice vote, hearing none as opposed, Motion carried.
 - Larry discussed B. “Vacancy” with his fellow council members. Larry pointed out that in the event of a tie, the President’s vote is removed.
 - Larry moved to B.09 “Finance and Audit Committees”. Larry stated that the Audit members must be identified, but the Finance members do not need to be identified. Larry moved that the addition of finance makes up the Audit membership and was seconded by Pauline. Larry called for a voice vote, hearing none as opposed, Motion carried.

- Larry discussed B.12 “Addressing Governing Body during Public Comment”. Larry reminded everyone that the Policy Manual states that the public will abide by the two minute maximum, but that this doesn’t need to be stated every time. Larry stated that nothing is changing, so no vote is needed.
- Larry moved to the next Section, Section C. Larry asked everyone to turn their attention to C.03.3 “Administrative Principal”. Larry asked if this should be removed and placed in the Staff Handbook, because this is an employee hired by the Head Administrator. Larry added that the Governing Council is responsible for one employee only, the Head Administrator. Kirk stated that this is true and that Kirk is the only employee hired and fired by the Governing Council.
- Larry stated that because of this, Section C. 03.2 through Section C.03.4 need to be stricken from the Governing Body Policy Manual and relocated to the Staff Handbook as they are positions and duties under the Head Administrator. Larry moved to strike these sections and Pauline seconded Larry’s motion. Larry called for a voice vote, hearing none as opposed, Motion carried.
 - Phyllis informed the Council that Section C.03.01 is the only one that needs to remain as it regards the Head Administrator, his collaboration with the Governing Councils, and the Head Administrator’s duties.
 - Kirk added that the jobs and duties that were stricken and needed to be addressed in the Staff Handbook, could be a collaborative work between the Head Administrator and the Governing Council.
- Larry called the council members attention to Section D. Larry stated that he didn’t have a problem with this section.
- Justin asked if the Councils wanted to be notified of transactions over \$20,000.00 and that transactions over \$60,000.00 needed to go through a negotiation process. Kirk answered that the Public Education Department (PED)’s oversight and following proper procurement process allows this without the need for changes to the Policy Manual.
- Larry moved on to the next Section, Section E. Larry didn’t have any comments and asked his fellow council members if they had any comments. Since there were none, Larry moved on.
- Larry moved to the next Section, Section F. Larry asked for any comments and since there were none, Larry moved on.

- Larry moved to Section G. None of the council members had any comments.
- Larry moved on to Section H. None of the council members had any comments, so Larry moved to the next section.
- Larry moved to Section I. Larry and the council members didn't have any comments or changes to this section.
- Larry moved on to the next Section, Section J. Larry addressed J.09 "Governing Body with regards to FERPA".
 - Larry asked what FERPA entailed regarding records and who was authorized to release the information. Kirk answered Larry's question, that FERPA regards student records.
 - Kirk explained that Parents enroll their child, but there are custodial issues, and the school deals with the custodial parent that registered and plays an active role for their child or a court documented custodial parent. The school attorney signs off on the release of records when it becomes a legal case.
 - Kirk informed the Council that the school needs a written request from an outside person or agency. Sharon added that a single person doesn't make the decision, but is left to the disgression of the Administrative team and the school attorney. Sharon stated that the data that she has to release to the public doesn't contain student confidentiality information.
- Larry stated that the remainder of the Governing Body Policy Manual looks good and doesn't contain any other recommendations from the school attorney.
 - Larry asked if anyone else had any other comments or changes to the Policy Manual. None of the council members had any other comments or changes, so Larry asked for a motion to approve and adopt the corrected Governing Body Policy Manual.
 - Justin made the motion to accept the revised Governing Body Policy manual with the voted corrections and Pauline seconded the motion. Larry called for a voice vote, hearing none as opposed, Motion carried.

Larry moved to the second item of Ongoing Business, **Aviation Program Update.**

Kirk stated that Daren was not in attendance, because he was supposed to be conducting a flight worthy inspection of the school aircraft.

- Kirk informed the Council that Bode Aviation approved the language of the RFP and the letter that Herb Torres, Interim Head Administrator, drafted to Bode. Bode understands that SAMS Academy has an Aviation Director (Daren Gallacher), a Flight Instructor (Daren Gallacher) and the Aviation Department will only be using Bode Aviation as needed.
- Kirk explained to the Council that SAMS Academy and the Administration team are working on other contracts and contractors regarding the purchase or leasing of additional aircraft that would be maintained financially between Southwest Secondary Learning Center (SSLC) and SAMS Academy.
- Kirk informed the Council that he and Coreen met with the school's insurance, POMS and Associates, regarding the Aviation Program. Kirk stated that the insurance agent was impressed with the program, was comfortable with the current insurance policy, and that the Aviation Program fits under the Liability Section of the School's Insurance Policy.
- Coreen spoke on behalf of Daren and informed council members that she thought Daren had about 50 students enrolled in the Aviation Program. Coreen reminded council members that Daren has seniors from the 2014-2015 school year that he needs to fly in the airplane and graduate with their Private Pilot license.
- Kirk stated that the school aircraft is flight worthy, the aircraft has been inspected by an outside agent, and the aircraft is having some maintenance work completed by the inspector.
- Kirk reminded the Council that the aircraft is still titled incorrectly (owner is Southwest Learning Center) and the school attorney, Mark Baker, has delegated this work to another law firm that specializes in this type of work. Larry added that the Administration team needs to clear the title to both schools, SAMS Academy and SSLC and that both schools are legally allowed to use the same aircraft.
- Daren arrived to the Governing Council meeting and addressed the Council. Daren stated that more than one owner can be on the title. Larry added that SAMS Academy could be the owner on the title and SSLC could rent the aircraft from SAMS Academy. Kirk stated that it may be cleaner to have one school on the title for the state's concern and financially.
- Daren stated that he was late to the Council meeting, because he was conducting 1 of 2 maintenance flights, but the weather cancelled this for this morning.
- Daren explained more about the aircraft being ground worthy, the brand new engine that was placed in the plane, the inspection that occurred, and the maintenance that needs to be performed on the school aircraft.
- Daren updated the Council where the Aviation Program stood in regards to Dual Enrollment. Daren stated that Eastern New Mexico University of the Roswell Campus has

submitted their paperwork for Coreen and Robert's signatures. Central New Mexico (CNM) is working with Daren and all parties are making progress.

- Daren reported that he has 91 students enrolled in the Aviation Program at SAMS Academy. Of those 91 students, 60 are currently in the class and the remaining 31 students will join the program next semester. Of those 91 students, 27 are enrolled in Private Pilot Ground and 7 are seniors that will graduate in the 2015-2016 school year.
- Kirk reminded the Council that the Aviation Program is its own line item in the school budget. Kirk explained that classroom expenses, aircraft expenses, and field trip expenses for the Aviation Program come out of this budgeted line item.
- Daren reminded council members that the school is hosting a booth at the New Mexico Aviation Expo this Thursday, September 24, 2015 at Kirtland Air Force Base. Daren informed the Council that the booth will promote both schools (SAMS Academy and SSLC). Daren reported that he would be flying the school aircraft into Kirtland and landing at Kirtland Air Force Base with a couple of students to complete the static display.
 - Daren explained to council members that this is a statewide event, that Daren has 60 confirmations of students and parents attending from both campuses, that SAMS Academy and SSLC are the only High Schools in attendance, that the school's static display will be next to the Universities offering Dual Enrollment (ENMU and CNM), that the seniors of the Aviation Program will be managing the school aircraft, and that Daren and the students are excited about the event.

Larry moved to the last item of Ongoing Business, **Governing Council Member Recruitment.**

- Larry stated that SAMS Academy's Governing Council is close to having a new member join.
 - Larry informed his fellow council members that he received an email from a potential volunteer and Larry directed this individual to the school's website.
 - Daren stated that he had two individuals from the Aviation community that have expressed an interest. Larry directed Daren to go to the school website or seek a nomination packet and return it to the directed email.
 - Coreen informed the Council that she had a parent at the Open House express an interest and pick up a nomination packet.

ADMINISTRATIVE REPORT

Larry asked Kirk for his Administrative Report. Kirk presented the first item, **Parent Night Report**. Larry apologized for not being able to attend like he thought he would be able to, but it was the first day of the State Fair and he ended up with a work conflict.

- Kirk turned it over to Coreen, Coreen stated that the Open House and Meet Kirk Hartom was well attended. Coreen reinded the Council that the Open House was September 10, 2015.
 - Coreen guesstimated that there was around 100 people in attendance for the Open House of 2014-2015, but this year there was about 160 individuals.
 - Coreen informed the council members that the Administration team handed out awards (pineapples) for the most Hawaiian.
 - Coreen stated that the gazebo was not available last year, but was available this year, people enjoyed sitting underneath it at the tables, the weather was great, and families had fun.
 - Kirk thanked Coreen and the SAMS Academy staff for their hard work, that Kirk was touched, and Kirk was impressed by everyone. Kirk added that he was overwhelmed by the participation of students, staff, and parents.
 - Coreen stated that the event was successful because of the parents, students, staff, and communication. Pauline added that a school needs devoted parents to help form a good education.

Kirk moved to the next item on his report, **NMCCS Membership**. Kirk reminded the Council that Kelly, Executive Director of New Mexico Coalition for Charter Schools visited and discussed the school's membership at the August 25, 2015 meeting.

- Kirk informed the Council that the other schools (Southwest Primary Learning Center, Southwest Intermediate Learning Center, and SSLC) are ok placing membership with the New Mexico Coalition.
 - Kirk stated that the finances are healthy and the school can afford the \$3500.00 membership fee.
 - Kirk reminded the Council that there were problems in the past with the school's previous membership, but Kirk projects a better outcome with a new Head

Administrator for the schools and new leadership at the Coalition (Kelly and Greta).

- Kirk pointed out that the Public Education Commission (PEC) is watching the schools (SPLC, SILC, SSLC, and SAMS Academy) and a membership with NMCCS would provide good public relations as well as a support for the schools.
- Larry reminded everyone that Kelly spoke about the Coalition providing lobbyists. Larry stated that these lobbyists speak on behalf of all Charter Schools and that the schools (SPLC, SILC, SSLC, and SAMS Academy) have their own lobbyists (Sue Griffith and Richard Romero) to fight for the school's specific legislative issues. Phyllis added that there was a communication break down with the past Head Administrator, Scott Glasrud, but he is no longer with the schools and the schools are better for this.
- Larry reminded his fellow council members that Sue and Rich are willing to continue to work for the schools for half their current contracted amount, because Sue and Rich won't be seeking Capital Outlay funds for the schools. Larry added that this stems from the Governors Clean Audit letter and the schools don't have clean audits.
- Kirk informed the Council that the schools aren't on the PEC agenda for this month, aren't a school of interest, and didn't require a report from Kirk at this time.
- Larry asked if any of the council members had any other comments or questions; since there were none, Larry asked for a motion to place membership with NMCCS.
- Phyllis made the motion and was seconded by Justin. Larry called for a voice vote, hearing none as opposed, Motion carried.

Kirk moved on to the next item, **School Report Cards**. Kirk presented each council member a copy of the school's report card. Kirk pointed out that SAMS Academy received an A.

- Kirk stated that SAMS Academy is awaiting the PARCC test results that won't be released until October 2015.

Kirk moved to, **ACT Results**. Kirk presented each council member an ACT graph comparing SAMS Academy to APS to statewide and SAMS Academy is higher than both alternatives.

Kirk moved on to the next item on the Administrative Report, **Lottery Policy and Procedure**. Kirk presented each council member an outline an explanation of the lottery process.

- Kirk reminded the Council that this is embedded in the Governing Body Policy Manual.
 - Kirk stated that the school has moved to a new computer software, Info Snap. Kirk reminded council members that parents used Info Snap in Summer of 2015 to register their child for the 2015-2016 school year.
 - Kirk notified the Council that enrollment is open and the lottery process is followed until the 120 reporting day.
 - Kirk stated that Info Snap was problematic in June and July, but those problems see to be resolved.

Kirk moved to, **Organizational Framework**. Kirk informed the Council that the state is asking to monitor SAMS Academy's progress.

- Kirk explained that the state is looking for communication between SAMS Academy and the public.
- Kirk reminded the Council that SAMS Academy is a Public Charter School and needs to earn and maintain the public's trust.
- Kirk informed the Council that SPLC is working on their Academic and Financial Frameworks in depth.
- Larry stated to Kirk that the Organizational Framework that he presented each council member has Cuba Independent Schools throughout the document and SAMS Academy can't use this same framework with this language. Kirk informed Larry that this was an example and the language could be modified to fit SAMS Academy.

Kirk moved on to, **School Board Retreat**. Kirk stated that Kirk has an interest hosting a school Board retreat with the Administration team and the Governing Councils.

- Kirk stated that he would like to host this retreat on Friday, December 18th.

- Kirk explained that he would make sure to follow rules and regulations when it comes to legalities and the Open Meetings Act.
- Kirk informed the Council that this time would be spent planning, educational planning with the Administration team, and goal setting of Kirk.
- Larry expressed that Larry likes the idea. Larry explained that this would give the SAMS Academy Governing Council the chance to know Kirk better, an update on the first semester, and made it known that Kirk will need to post a public agenda to remain in compliance with SAMS Academy's Open Meetings Act.

Kirk presented each council member a copy of the **NMSBA Annual Conference**. Kirk explained that the New Mexico School Board Association is holding their Annual Conference in December and asked the council members if they would like to attend.

- Larry asked his fellow Governing Council members if they had any questions and they asked for the dates of the conference, if the other Governing Councils would be in attendance, and if Kirk had any further information.
- Larry moved to table this membership to the Governing Council meeting in October and Phyllis seconded Larry's motion. Larry called for a voice vote, hearing none as opposed, Motion carried.
 - Larry moved to table this item of business to the Governing Council meeting in October and Phyllis seconded Larry's motion. Larry called for a voice vote, hearing none as opposed, Motion carried.

Kirk moved to, **Chief Financial Officer (CFO) Search and Interviews**. Kirk informed the Council that the Administration team has conducted three interviews and has one remaining interview.

- Kirk explained the logistics of how this individual will work with the Vigil Group remaining involved and under corrective action by the state.
 - Kirk added that the Administration team is determining the efficiency of a CFO and a Business Manager.
 - Kirk informed council members that the Administration team is willing to wait for the right person (one that knows APTA and school finances).

- Kirk added that last month the Administration team made great progress with the Finance Department.

Kirk moved on to, **Staff Handbook**. Kirk presented each council member a copy of a Staff handbook that he used at his previous school and adapted for SAMS Academy. Larry reminded his fellow council members that Kirk presented this to each of them at the August Governing Council meeting.

- Larry called council members and the Administration team's attention to number 16. and number 17. Larry stated that these two items Conflict the Governing Body Policy Manual in regards to Public Comment and this would need to be brought into alignment.
 - Kirk informed the Council that he presented this Staff handbook to the SPLC Governing Council and Ken asked for the Staff Handbook to align with the Governing Body Policy Manual.
- Kirk explained to the Council that the 186 day employees currently receive 5 Attendance Reimbursement Account (ARA) days, but Kirk would like to offer 186 day employees 10 ARA days.
 - Kirk reminded council members that this was a problem last year for PED to approve and they didn't because of the language in the employee's contracts and their actual work time.
 - Kirk explained that this is part of the Teacher's Evaluation and they are marked 5 % on attendance.
 - Kirk reminded council members that this doesn't affect 250 day employees. Kirk added that 250 day employees receive 25 ARA days per year.
 - Kirk stated that eventually he would like to establish a carry-over of ARA days for staff. Kyle, from the Vigil Group, stated that this can be problematic for teachers using their leave properly and that this affects PED reports.
 - Larry stated that 10 ARA days would beneficial for our teachers, fulfill their needs, and provide coverage for the uncertainty of PED's approval of ARA days. Coreen added that Paul Aguilar with the PED didn't approve the 186 day employees, because these employees didn't fulfill their work days and their contract.

- Kirk informed the Council that Kirk is working with the Governing Councils regarding the Salary Schedule. Kirk reminded council members that the first day back to school for 186 day employees was July 1, 2014; but the actual first day back for 186 day employees should be two weeks before the first day of school. Kirk stated that this would be August 3, 2015 and this was accomplished this year.
- Larry asked Kirk to align the current Staff Handbook with the Governing Body Policy Manual, Phyllis asked for Kirk to send to the school attorney, and Kirk stated that Kirk would complete both tasks.
- Larry moved for the SAMS Academy Governing Council to table the approval and adoption of the current Staff Handbook. Pauline seconded the motion. Larry called for a voice vote, hearing none as opposed, Motion carried.

Kirk moved to the next item, **NMSBA Membership**. Kirk explained that this is the New Mexico School Board Association.

- Kirk informed the Council that this is another membership alongside the NMCCS regarding an alternative for Governing Council member training.
 - Kirk explained that this training is available for more than 5 hours of mandated training hours of a Governing Council member, that it would be new to resident Governing Council Presidents and members, and another place to meet community members.
 - Kirk stated that the cost is \$1300.00 for the year for all four schools (SPLC, SILC, SSLC, and SAMS Academy).
 - Larry asked if his fellow council members wanted to join this association and if they did, Larry needed a motion.
 - Phyllis made the motion and Pauline seconded the motion. Larry called for a voice vote, hearing none as opposed, Motion carried.

FINANCE REPORT

Larry asked the Vigil Group for the **Business Office Operations Update**. Kyle, SAMS Academy's Business Manager of the Vigil Group addressed the Council and presented the council

members the financial packet with the financial outline. Larry reminded his fellow council members that the Finance Committee met last night, September 21, 2015.

- Kyle stated that the school's budget shows revenue as expected.
 - Kyle informed council members that the revenue makes up 16% of the school's budget, but thus will change as expenditures are spent and completed.
- Kyle stated that the school's budget expenditures are comprised of Salaries, Employee Benefits, and Purchase Requisitions (PRs).
 - Kyle informed council members that 48% of the school's budget consists of expenditures.
 - Kyle reassured the Council that the school's budget still presents a healthy cash balance.
 - Kyle explained that the Audit isn't completed yet, the Audit could determine the amount of carry-over the school will be allowed, and the Audit can impact the healthy cash balance.
 - Kyle drew the Council's attention to the line items (2200 and 2400) in the budget that contain negative monetary amounts. Kyle explained that these line items are in the negative because of Data Analysis, Herb's account, Kirk's salary, and Coreen's salary. Kyle informed the Council that he would present and seek the Council's approval of a Maintenance Budget Adjustment Request (BAR) that would correct the negative line items in the budget.
 - Larry asked about the Transportation line item of the budget and the amount of \$92,000.00. Larry asked if the PR was approved for the school's transportation and if the bus company is giving SAMS Academy a discount in the price because of the bus issues that the school has faced and dealt with. Kirk thanked Ronda for her hard work and efforts concerning the bus and bus issues.
 - Kirk informed the Council that Background Checks have been a priority and are employees are being reimbursed by the school.
 - Sharon informed the Council that she submitted a PR for the SBA tests, but the stated denied the PR the first time because they didn't have enough information for this stated mandated exam.

- Coreen thanked Kyle for his hard work, for taking care of the PR issues, and making the finance process as a whole smooth sailing.
- Kirk informed council members that when the Vigil Group was appointed to the schools by PED, PRs weren't getting approved and bills weren't getting paid. Kirk update the Council by letting them know that about 95% of PRs are getting paid and bills are being paid in a more timely manner.
- Kyle asked if council members had any more questions and since there were none, Kyle moved on.

Kyle moved to the second piece of the Finance Report, **Voucher Approvals**. Kyle discussed the check registry with the council members. Kyle reminded the Council that he needed their approval of the check registry.

- Kyle asked if council members had any questions regarding the check registry.
 - Phyllis asked about a specific vendor, Leaf. Kirk explained that this company was a subcontractor of Canon who holds the copier contracts. Kirk informed the Council that the Administration team is remedying the Leaf expenditures.
 - Kyle provided council members a brief overview of original expenditures, which expenditures have been paid, and which expenditures remain outstanding.
 - Larry asked his fellow council members if they had any other questions and since there are none, Larry asked for a motion to approve the Check Registry.
 - Justin made the motion and was seconded by Phyllis. Larry called for a voice vote, hearing none as opposed, Motion carried.

Kyle presented the Council the **Budget Adjustment Requests (BARs)**.

- Kyle presented a Maintenance BAR # 0003-M requested by PED to clean up the 1100 function of the school's budget.
 - Larry asked for a motion to approve this Maintenance BAR. Justin made the motion and Phyllis seconded the motion. Larry called for a voice vote and hearing none as

opposed, Motion carried.

- Kyle presented an Initial Budget BAR, BAR # 0001-IB for SAMS Academy's Lease Assistance for FY 16.
 - Larry asked for any questions or discussion; there weren't any, so Larry asked for a motion to approve this Initial Budget BAR.
 - Justin made the motion and Pauline seconded the motion. Larry called for a voice vote, hearing none as opposed, Motion carried.

- Kyle presented the last BAR, a Maintenance BAR, BAR # 0002-M. Kyle explained that this BAR is to correct negative line items of the school's budget.
 - Larry asked for a motion to approve this Maintenance BAR. Justin made the motion and was seconded by Pauline. Larry called for a voice vote, hearing none as opposed, Motion carried.

NEW BUSINESS

Larry moved to the first item, **Date for Next Regular SAMS Academy Governing Council Meeting.**

- Larry stated that the next regular SAMS Academy Governing Council meeting is scheduled for Tuesday, October 27, 2015.
 - Justin asked his fellow council members if the meetings for October and November could be moved to Monday mornings because of a work conflict.
 - Pauline stated that Mondays would work for her as long as the meetings were held in the Conference Room of SAMS Academy.
 - Larry asked his fellow council members if they would prefer a Wednesday morning, but Phyllis stated that Wednesday mornings wouldn't work for her.
 - Larry informed Kyle, the Administration team, and his fellow council members that the Finance Committee meeting would be held in the Conference Room of

Southwest Learning Center of Wednesday, October 21, 2015 at 6:00 pm.

- Larry stated the next regular Governing Council meeting for SAMS Academy would be held in the Conference Room of SAMS Academy on Monday, October 26, 2015 at 7:30 am.
- Larry stated that the regular SAMS Academy Governing Council meeting will be held in the Conference Room of SAMS Academy on Monday, November 16, 2015 at 7:30 am.
 - Larry informed Kyle, the Administration team, and his fellow council members that the November Finance meeting will be held in the Conference Room of Southwest Learning Center on Wednesday, November 9, 2015 at 5:00 pm.
 - Larry stated that these meetings aren't the regular times designated by SAMS Academy's Open Meetings Act, so Larry will create special agendas for these special meetings.

Larry moved to the last item of New Business, **Date for Next Joint Governing Council Meeting.** Larry reminded his fellow council members that Lj and Christine emailed Dan Patterson (Head Administrator Liaison)'s schedule.

- Larry stated that the best day for Dan and the other Governing Councils would be held in the Conference Room of Southwest Learning Center on Wednesday, October 14, 2015.
 - Larry stated that the time has not been confirmed for this meeting, but for council members to check their email for updates.
 - Larry explained that Dan is presenting the Governing Councils a Framework on "Performance Expectations of their Head Administrator".

PUBLIC COMMENT

Larry asked if there was any **Public Comment** from the public in attendance.

- Laurie Hall, Language Arts Instructor, addressed the Governing Council and introduced herself.

- Laurie addressed the council regarding her concerns with Kirk Hartom's leadership and her payroll issues that Laurie is having.
- Laurie read from her notes and provided each council member a copy of her concerns.

ANNOUNCEMENTS

Larry reminded everyone that Daren and the Aviation students are hosting a booth at the NMAAA this Thursday, September 24, 2015. Daren reminded council members that the Governor, Susanna Martinez, is speaking at the event at 9:00 am.

Larry reminded his fellow council members that today, September 22, 2015 is picture day and everyone needs to proceed upstairs and have their picture taken.

Larry asked if there were any other announcements and there were none.

ADJOURNMENT

Larry asked for a motion to adjourn today's regular SAMS Academy Governing Council meeting. Pauline made the motion and Phyllis seconded the motion. Larry called for a voice vote, hearing none as opposed, Motion carried. Larry adjourned the SAMS Academy Governing Council meeting at 9:54 am.